

## Canadian Chamber of Commerce in Latvia Notice of Annual General Meeting (AGM)

Dear CanCham members,

We would like to invite you to the upcoming CanCham Annual General Meeting. Please note that this meeting is for members only. Voting rights apply only to members in good standing, that is, those who are current with their membership fee payments.

Place:	Unity Business Centre Conference Room, Vienības Gatve 109
Date:	Monday, October 5th, 2020,
Time:	18.30
Cost:	None
Language:	English

Documents and registration information can be downloaded from: http://cancham.lv/members-section/agm-2020

- Notice
- Annual Report
- Audit Committee Report
- Proxy form
- Nominated Candidates
- Proposed Budget

## Agenda

- 1. Opening: Chairman of the Board, Ed Kalvins
- 2. Election of a chairman, secretary and vote counters for the annual meeting
- 3. Approval of the agenda, procedural (vote counting)
- 4. Annual Report additional
- 5. Audit Committee Report additional
- 6. Discussions/Questions regarding reports
- 7. Election of one Board member
- 8. Budget proposal for the upcoming year / membership fees
- 9. Future Events
- 10. Other Items
- 11. Adjournment

**Proxy:** If you cannot attend the Annual Meeting but are a member in good standing (ie you have paid your dues), simply inform the General Meeting in writing or via e-mail of who you have given your proxy to, or fill in the form and deliver it to the AGM secretary.

Ed Kalvins President Canadian Chamber of Commerce in Latvia