

Board of Directors Meeting

Date: Sunday, April 25, 2021 14.00
Place: ZOOM
Attending: Board: Ed Kalvins, Indra Sproģe-Kalviņa, Shane Kells, Una Brūna
Audit Committee:
Absent: Dzintra Renigere, Jan Welitz, Inna Kotlikova
Chair: Ed Kalvins
Minutes: Ed Kalvins

1 Minutes of Meeting:

1.1 Review/approval of AGM minutes - CC-05 AGM 2020 minutes. deferred

2 Finance and Administration

2.1 Financial report update

2.1.1 Current Financial position as of Monday, January 14, 2019:

Cash on hand		0.00 €
Cash in bank		231.09 €
Total cash available		231.09 €
Accounts payable		968.00 €
Net financial position		-736.91 €

Budget is in the red due to unpaid memberships.
Membership invoices have not been issued because of COVID-19.

2.2 Board Responsibilities - recommendation

Vice-president & Vice-Chairman – Una Brūna
Finance and Administration Director – Indra Sproģe Kalviņa

2.3 CanCham accounting and administrative services

It was proposed to continue the contract with TP Riga for the accounting and administrative services.

3 Events

3.1 Initiatives

- Combined Group Meetings / Individual Group meetings
- Advertising Collages: FB, FB M&GF, LinkedIn
- Member postings: FB M&GF
- CanCham Talks
- Show & Tell

3.2 Discussion on ZOOM Meetings

- 3.2.1 Current Combined Group Meetings - observations 11/26
- 3.2.2 Implementation Group – looking for solutions - frequency?
- 3.2.3 CanCham member meeting once a month?

3.3 Upcoming events

- 3.3.1 Wednesday, May 12th, 2021, 18.30 CanCham Talks on ZOOM: Connecting people and ideas "Canada-Latvia Trade – what you need to know"
- 3.3.2 Wednesday, May 26th, 2021 18.30 CanCham Talks on ZOOM: Connecting people and ideas "How to raise your immune system and mental well-being during the pandemic"
- 3.3.3 Wednesday, June 9th, 2021 18.30 Trade Facilitation & Export "Show & Tell" Member presentations evening – ZOOM meeting format
- 3.3.4 Thursday, July 1st, 2021 – Canada Day

4 Other Business

5 Next meeting