

## Canadian Chamber of Commerce in Latvia

### Notice of Annual Meeting

Dear CanCham members,

We would like to invite you to the upcoming CanCham Annual Meeting. Please note that this meeting is for members only. Voting rights apply only to members in good standing, this is, those who are current with their membership fee payments.

Place: Riga Business School, 11 Skolas iela [www.rbs.lv/about-rbs/rbs-location](http://www.rbs.lv/about-rbs/rbs-location).  
Date: October 2<sup>nd</sup>, Monday,  
Time: 18.30  
Cost: None  
Language: English

Please register your attendance at here - <http://cancham.lv/events/agm-2017>.

Documents can be downloaded from the following file: <http://cancham.lv/cancham-members/2017-agm>, which includes:

- Notice
- Annual Report
- Audit Committee Report
- Proxy form
- Statute Changes
- Nominated Candidates
- Proposed Budget

### Agenda

1. Opening: Chairman of the Board, Ed Kalvins
2. Election of a chairman, secretary and vote counters for the annual meeting
3. Approval of the agenda, procedural (vote counting)
4. Annual Report - additional
5. Audit Committee Report - additional
6. Discussions/Questions regarding reports
7. Statute changes
8. Election of the President / Chairman of the Board of Directors
9. Election of the Board (4 members)
10. Budget proposal for the upcoming year / membership fees
11. Future Events
12. Other Items
13. Adjournment

**Proxy:** If you cannot attend the Annual Meeting but are a member in good standing (ie you have paid your dues), simply inform the General Meeting in writing of who you have given your proxy to, or fill in the form and deliver it to the AGM secretary.

Ed Kalvins  
President  
Canadian Chamber of Commerce in Latvia